

PCSchool Conference 2008

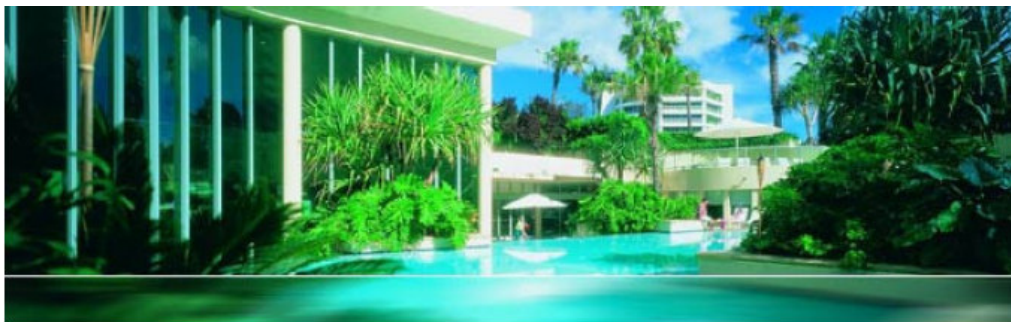
**“Accept the Challenge
Reap the Rewards”**



**Conference 18th – 19th August
Training Day 20th August**

Administration, Curriculum and I.T.

**Location – Mantra Legends Hotel
Gold Coast, Australia**



Draft Program This program is provisional and we reserve the right to alter

18th August

8.30	-	9.00	Registration
9.00	-	9.15	Welcome
9.15	-	10.00	Key note “Accept the Challenge – Reap the Rewards”
10.00	-	10.20	Morning Tea
10.20	-	11.00	Road Map 2006 – 2009
11.15	-	1.45	Break out Sessions – Also Lunch
2.00	-	3.00	Attendance & Early Notification – The Options
3.00	-	3.20	Afternoon Tea
3.20	-	4.10	Concepts in Assessment – Student Profiling

7pm **Conference Dinner (bring your dancing shoes)**

19th August Program of Events

9.00	-	9.45	Challenge Accepted – (Case Studies)
9.45	-	10.15	Integrated Document Management and Retrieval
10.15	-	10.35	Morning Tea
10.35	-	11.15	Managing your curriculum From Plan to Markbook
11.30	-	1.15	Breakout Sessions – Also Lunch
1.30	-	2.15	“Spider” Remote Access for Teachers, Parents & Students
2.15	-	3.45	Plenary Session

20th August Training (9am – 12 & 1pm - 3pm)

Curriculum Timetable Crystal Reports Administration Attendance
Topic's covered next page

Breakout Session Topics

Monday: 18th August

11.15 - 11.55	Markbooks explained	Tag Sets	Attendance / Roll Marking	Active Directory Integration
12.20- 1.00	Student Wizard	Attendance Analysis Printouts	VDF Query	Understanding Assessment Formatting xmls
1.10 - 1.50	Assessment Analysis	eMerge	Document Management	General I.T. Administration of PCSchool

Tuesday: 19th August

11.30 12.10	Document Management	MCEETYA/DEETYA/ NAPLAN	Tag Sets	Implementing and Maintaining PCSchool Spider
12.35 - 1.15	VDF Query	Student Wizard	PAT/asTTle	MSSQL Implementation of PCSchool

Training Session Topics Wednesday: 20th August

Session	Curriculum	Time Table	Crystal Reporting	Administration	I.T.
9.00 - 12.00	Curriculum Planning, Setup and Result Entry inc Markbook Setup Assessment Reporting and Analysis	Time Table Development	Basic Crystal Reporting inc basic modifications to PCSchool printouts	The yearly admin cycle. A tour of the Administration Menu Work Experience & Enquiry Module	Spider Setup & Maintenance, Hands On
1.00 - 3.00	Co-Curriculum Personal Development Record of Achievement	Using the TimeTable Information on a Day to Day Basis inc: Importing from other packages	Understanding Crystal Sub-Reports. Modifying an Assessment Report	Attendance/Roll Marking Setup and Implementation	Using xml's to change the appearance of PCSchool

Costing

(NOT INCLUDING ACCOMMODATION. PLEASE SEE PAGE 7 FOR COSTING AND BOOKING INFORMATION.)

Prices shown are Australian Dollars

Conference & Training 1 st Attendee	\$790	-----	
Conference Only 1 st Attendee	\$595	-----	
		Number	Total
Conference & Training 2 nd & Subsequent Attendees	\$710		
Conference Only 2 nd & Subsequent Attendees	\$505		
Conference Only Single Day (No Dinner)	\$350		
Training Only	\$250		
Additional Dinner	\$75		
	Total	-----	

(Payment: an invoice will be issued to schools upon receiving your booking form)

PCSchool Conference Booking Form

Please fax booking forms Attention Susan on 07 49 39 33 15 or Email susan@pcschool.net

Location: Mantra Legends Hotel, Gold Coast (Aus)

School Name: _____

Name: _____ Attending Dinner: Y/N

Please indicate which Break Out Sessions attending (guide only)

Day 1

11.15 - 1.55	Markbooks explained	Tag Sets	Attendance / Roll Marking	Active Directory Integration
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Day 2

11.30 12.10	Document Management	MCEETYA/DEETYA/NAPL AN	Tag Sets	Implementing and Maintaining PCSchool Spider
12.35 - 1.15	VDF Query	Student Wizard	PAT/asTTle	MSSQL Implementation of PCSchool

Training Session: Please circle which sessions attending

Attending Training: Y/N

AM	Curriculum	Timetable	Crystal	Admin	I.T.
PM	Curriculum	Timetable	Crystal	Admin	I.T.

**PCSchool Conference Booking Form Continued
Additional Attendees**

School Name: _____

Name: _____ Attending Dinner: Y/N

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Special Dietary Requirements:

PLEASE NOTE ALL ACCOMMODATION BOOKINGS MUST BE MADE DIRECT WITH LEGENDS HOTEL ON THE NUMBERS BELOW This rate is available 3 days pre and post the official conference dates. Should you wish to book outside these dates please contact the hotel for rates.



Folio: # 181 648

Accommodation Booking Form – Com Assist PCSchool
 Check In _____ Check Out _____

Surname _____ First Name _____

Title _____ Company / Function Name _____

Address _____

Postcode _____

Phone (W) _____ Phone(H) _____

Fax: _____ Email _____

To secure your booking, we require your credit card details along with a legible photocopy of the front and back of the card (credit card is only used to guarantee booking), or a deposit cheque equal to your first night’s accommodation. (NOTE: Cheques will be accepted for deposits only, and must be received 14 days prior to the stated arrival date.)

Credit Card # _____ Expiry Date _____

Clients Signature: _____

Arrival Date _____ Departure Date _____ No of Nights _____

Type of Room Studio Room (1 King Bed) Twin Room (2 Double beds)

No of Guests in Room _____ No of Adults _____ No of Children _____

Name of Delegate you are sharing with _____

Smoking or Non-Smoking Room preferred _____ (Subject to availability.)

TWIN ROOM RATES

\$178.00 per room per night – Inclusive of Full Breakfast for two people
 Accommodation based on single, double or twin share occupancy)

\$161.50 per room per night – Inclusive of Full Breakfast for one person
 Accommodation based on single, double or twin share occupancy)

\$145.00 per room per night – Accommodation only
 Accommodation based on single, double or twin share occupancy)

Please Upgrade my room to an Ocean View for an additional \$30.00 per night

Please Upgrade my room to a Deluxe Suite for an additional \$100.00 per night

Please Upgrade my room to a Royal Suite for an additional \$200.00 per night

Accommodation Cancellation:

Cancellations for accommodation received within 48 hours of the arrival date, or non-arrival of guest, will incur a one-night accommodation charge per room.

Please fax or email this form to Mantra Legends Hotel
 Reservations Department at: Fax us on 07 5588 7885
 or Email: legends.res@mantraresorts.com.au
 Any queries regarding booking form,
 please call: 07 5588 7888 or 1800 683 866)

OFFICE USE ONLY
Confirmation #
Date:
Confirmed by: