

## Foundation

**Foundation**  
**16 November 07**

please ensure this is passed on to the relevant person at your school

## Updated Manual for Foundation Module

Download the new PCSchool Foundation Manual:

[www.pcschool.net/download/FoundationUserManual.pdf](http://www.pcschool.net/download/FoundationUserManual.pdf)

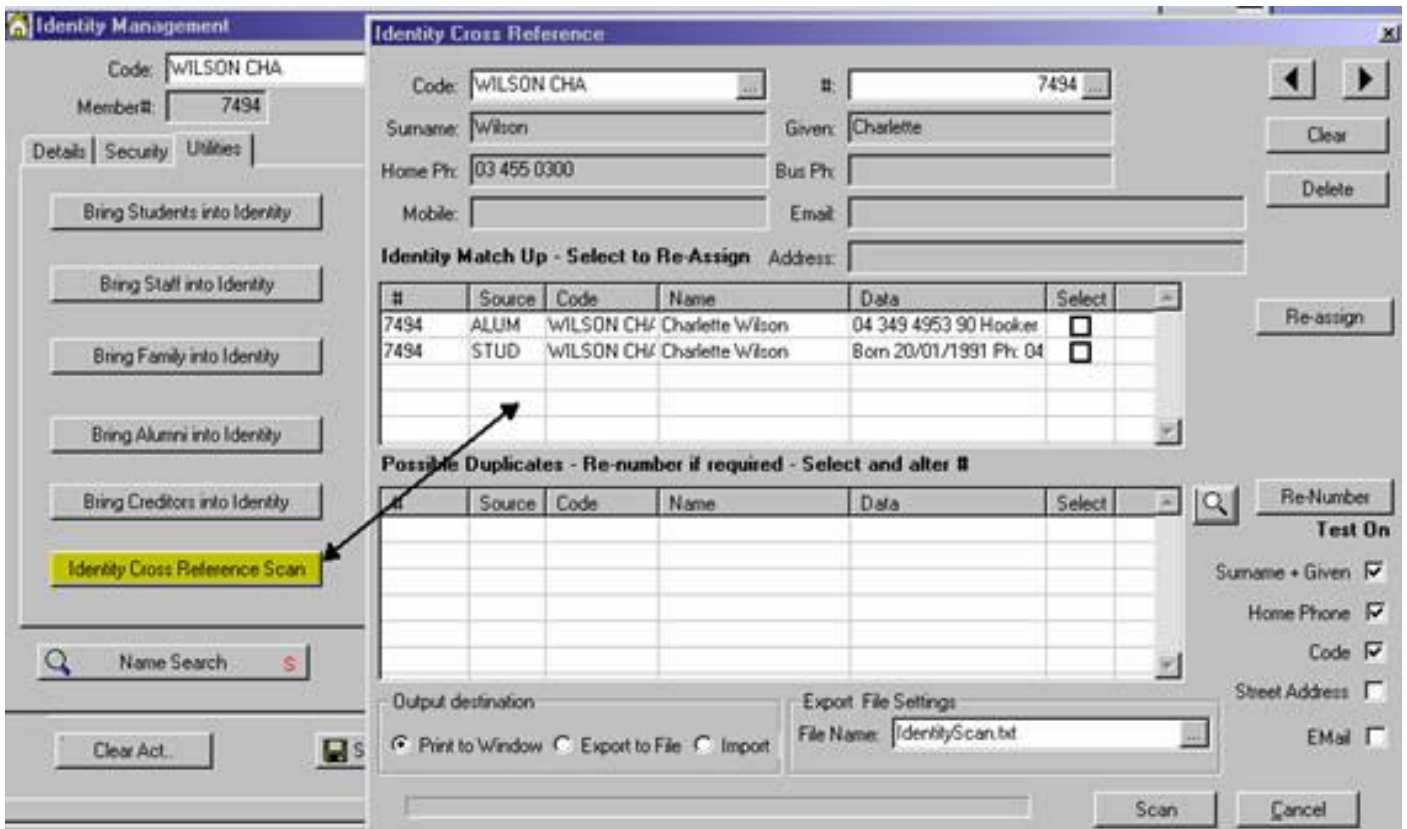
The user manual includes a new feature called the Identity Cross Reference Scan which has been included to allow users to check that they do not have duplicate identities.

Pathway: **Foundation - Community - Identities - Utilities tab**

This will produce a screen showing all identities attached to a specific record.

If this scan detects possible duplicates in the identity # it will list them and give you the opportunity to re-number the duplicates.

This scan will help reduce errors relating to Family and Student mix ups.



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<http://www.pcschool.net>