



Receipting to Document Manager Tech Tip

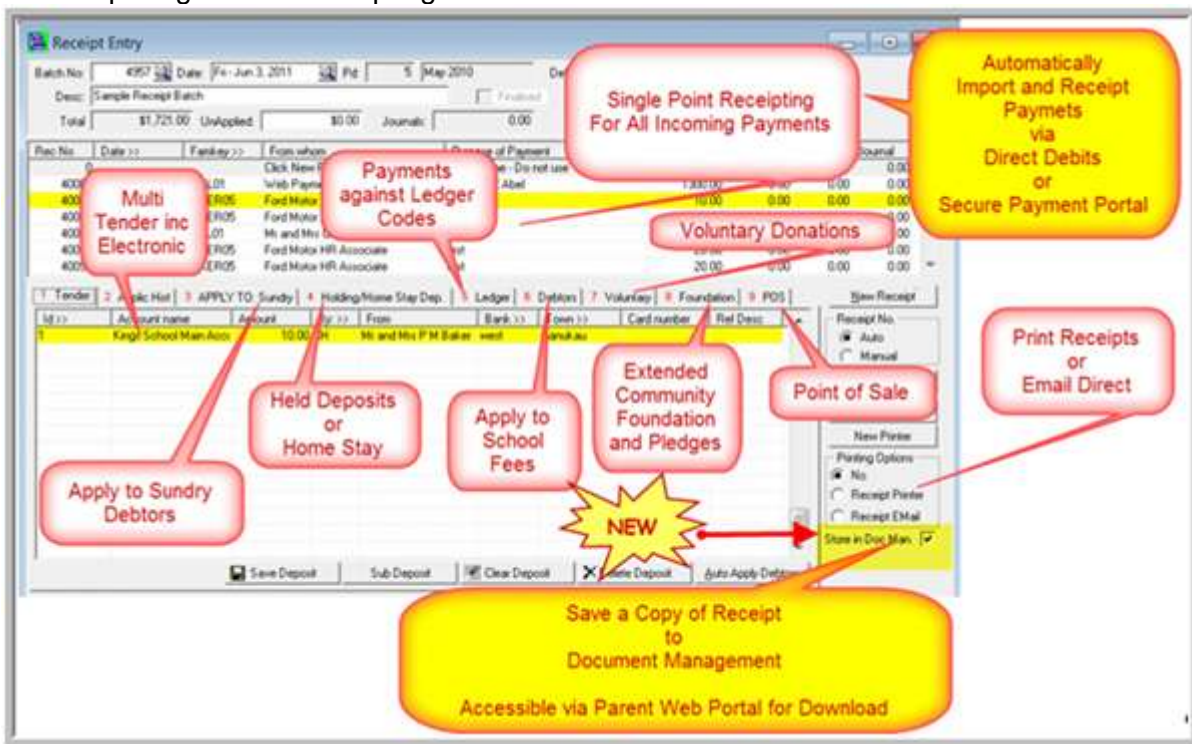
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The receipting module caters for the automated receipting of monies collected by Direct Debit Runs generated from within PCSchool, as well as monies collected via our Secure Web Payment Portal.

One Stop Single Point Receipting



RECEIPTS CAN BE AUTOMATICALLY WRITTEN TO DOCUMENT MANAGEMENT.

If selected a pdf copy of the receipt will be written into the Family Shared folder of PCSchool's Document Management. This will enable reprints as well as rendering the receipt available to the parent for download via the Web "Spider" Parent Portal.

With the Document Management Option this can be done instead of, or as well as printing receipt, emailing etc

[Read more about PCSchool's embedded Document Mangement](#)