

## Consolidation/Deet Codes User Guide



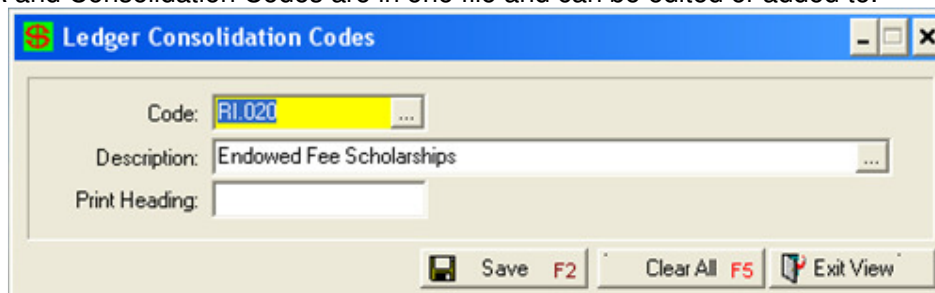
## Table of Contents

<b>Consolidation/ Deet Codes .....</b>	<b>2</b>
Select the Codes.....	3
VDF Query.....	3
Detya Reports.....	4

### Consolidation/ Deet Codes

**Path:** Finance → System → Consolidation/DEET Codes

The DETYA and Consolidation Codes are in one file and can be edited or added to.

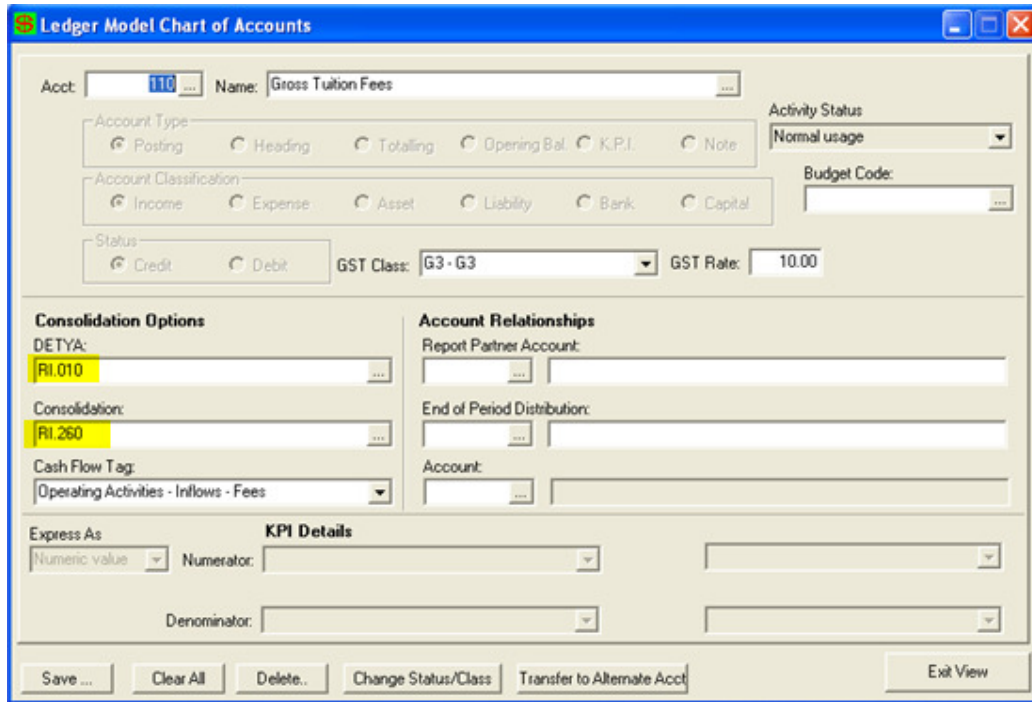


The screenshot shows a window titled "Ledger Consolidation Codes" with a blue title bar. Inside the window, there are three input fields: "Code:" with the value "RI.020" highlighted in yellow, "Description:" with the value "Endowed Fee Scholarships", and "Print Heading:" which is empty. At the bottom of the window, there are three buttons: "Save F2", "Clear All F5", and "Exit View".

### Select the Codes

**Path:** Finance → General Ledger → Model Account Entry

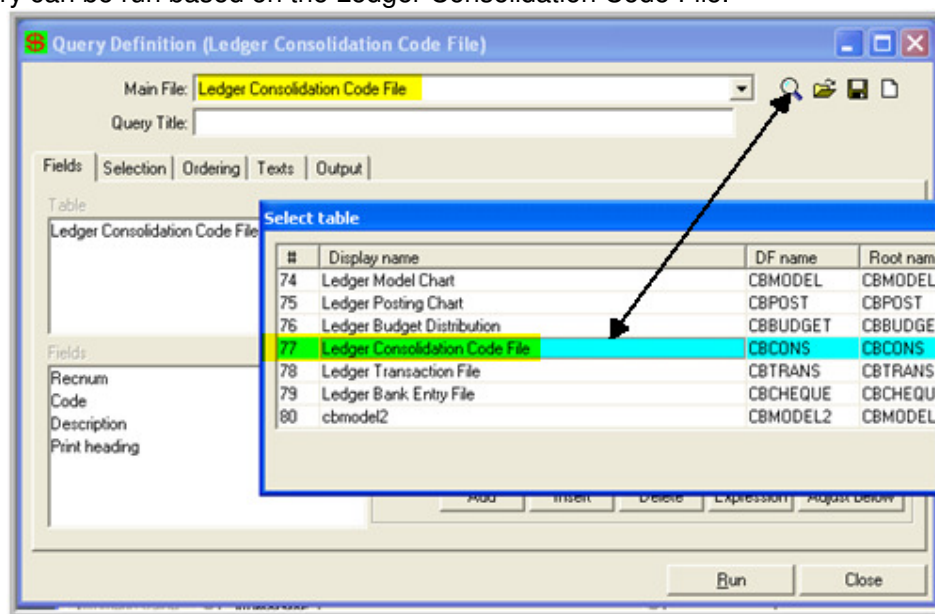
The codes are selected in the Model Account.



### VDF Query

**Path:** Utilities → VDF Query

A VDF Query can be run based on the Ledger Consolidation Code File.



## Detya Reports

**Path:** Finance → General Ledger → Trial Balance

To run a report using the above codes go to Trial Balance launch.  
There are two options for producing these reports

The screenshot shows the 'Ledger Trial Balance' dialog box. The 'Code' field is set to 'COLLEGE'. The 'Select period to use when printing this report' dropdown is set to 'December 2009'. The 'Report Style' dropdown is set to 'Ledger Trial Balance'. The 'Report Alias' field contains 'CBTRIAL.RPT'. In the 'Consolidation' section, the 'DETYA' radio button is selected. Other options include 'Account No', 'Consolidation', and 'Cash Book Column'. There are also checkboxes for 'Consolidate Accounts', 'Print Accounts with Zero Balance', and 'Retain Contents Temporary Print File'.

The screenshot shows the 'Ledger Trial Balance' dialog box. The 'Code' field is set to 'COLLEGE'. The 'Select period to use when printing this report' dropdown is set to 'December 2009'. The 'Report Style' dropdown is set to 'Detya/Consolidation'. The 'Report Alias' field contains 'CBDETYA.RPT'. In the 'Consolidation' section, the 'Account No' radio button is selected. Other options include 'DETYA', 'Consolidation', and 'Cash Book Column'. There are also checkboxes for 'Consolidate Accounts', 'Print Accounts with Zero Balance', and 'Retain Contents Temporary Print File'.